



Town of Mars Hill

MAYOR AND BOARD OF ALDERMEN

John L. Chandler
Mayor
Nicholas A. Honeycutt
Vice-Mayor
Robert W. Zink
Treasurer
Stuart L. Jolley
Clerk
Larry H. Davis
Secretary

MINUTES REGULAR MEETING Mars Hill Town Hall – Conference Room May 4, 2020 at 6:00 p.m.

The Town of Mars Hill Mayor and Board of Aldermen met in regular session on Monday, May 4, 2020 at 6:00 p.m. in the Mars Hill Town Hall.

MEMBERS PRESENT: Mayor John Chandler; Aldermen Larry Davis, Nicholas Honeycutt, Stuart Jolley, and Robert W. (Bob) Zink

STAFF PRESENT: Nathan R. Bennett, Town Manager; Jamie Stokes, Town Attorney; Nathan Waldrup, Chief, Mars Hill Fire Department

OTHERS PRESENT: Paul Moon by phone, reporter, The News-Record & Sentinel; and members of the general public.

Call to Order

The meeting was called to order by Mayor John Chandler. Mayor Chandler welcomed those in attendance.

Approval of the Agenda

Mayor Chandler asked the Board to review the proposed agenda for approval. Upon review of the agenda, Mayor Chandler called for a motion. Alderman Larry Davis made a motion that the agenda be approved as presented. Alderman Nicholas Honeycutt seconded the motion. Upon a call for a vote on the motion by the Mayor, the agenda was approved unanimously. (Attachment A)

Approval of Minutes

Mayor Chandler then asked the Board to review the minutes of the regular meeting held on March 10, 2020. There being no modifications to the minutes, Alderman Honeycutt made a motion that the minutes for March 10, 2020 be approved as presented by management. Alderman Davis seconded the motion. Upon a call for a vote on the motion by the Mayor, the minutes were approved unanimously.

Coronavirus/COVID-19 Response

Mayor Chandler then recognized Town Manager Nathan Bennett and Fire Chief Nathan Waldrup to provide the Board an update on the Town response to the coronavirus/COVID-19 situation. The Town

continues to be under the state and local designated state of emergency in response to COVID-19. COVID-19 is a contagious virus (which there is no vaccine) affecting the respiratory system. Mr. Bennett advised he and the Mayor have been actively participating in Madison County Emergency Operations Center meetings. Mr. Bennett is also participating on conference calls with the UNC School of Government, NC League of Municipalities, WNC City and County Management Association and state and regional officials. Mr. Bennett advised the Board that he implemented a temporary administrative leave policy to provide paid leave to employees while working a staggered in-person schedule to reduce potential exposure to our small employee base, to include public works staff and administrative staff. Mr. Bennett directed the Board's attention to the "Coronavirus (COVID-19) Actions" document included in their packet and incorporated in these minutes. Chief Waldrup advised the Board that the fire department and county emergency services have implemented a protocol to limit first responder's potential exposure to those with virus symptoms. Further, he advised that the department is following the directive of the medical director and other guidance as received from state and federal authorities. Operationally, responders wear personal protective equipment on every call, however, this situation has placed an increased focus to ensure all appropriate personal protective measures are taken with assisting patients. Chief Waldrup advised that as of last week 151 COVID-19 tests had been completed in Madison County with 12 tests pending, only one (1) positive and all other cases were negative. Chief Waldrup advised the fire department has seen a decrease in calls for the month of April compared to April 2019. The department responded to 72 total calls for service in April versus 90 calls in April 2020. While there has been a decrease in medical calls, the department has been very busy responding to a very active wildfire season this spring. Chief Waldrup provided the Board with the monthly activity report for their information on all call activity. Chief Waldrup advised that the department has been assisting The Lord's Harvest food bank with food box distributions from the fire department annex station on Friday's since this situation began. He stated that the department has also completed face mask fit-testing for 13 officers with the Madison County Sheriff's Department. Chief Waldrup also recognized the generous donation of hand sanitizer to the department received from the Dogwood Health Trust in Asheville. Mr. Bennett advised the Board he is continuously monitoring this situation with public safety staff, the county and Mars Hill University leadership and will take appropriate actions as needed.

Town Manager Report – Nathan Bennett, Town Manager

Mayor Chandler then recognized Mr. Bennett to provide the Town Manager Report.

Ratification of Proclamation of Local State of Emergency and Related Administrative Actions

Mr. Bennett requested the Board ratify the Proclamation of Local State of Emergency issued by the Mayor on March 13, 2020 and also the administrative actions, including the temporary administrative leave policy, implemented by management due to the ongoing COVID-19 situation as discussed under the COVID-19 Response agenda item above and outlined further on the attached documents. Upon completing discussion of the matter, Mayor Chandler called for a motion. Alderman Stuart Jolley made a motion to ratify the Proclamation of Local State of Emergency issued March 13, 2020 and Related Administrative Actions as presented by management. Alderman Davis seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachment B)

Water System Study Grant Update

Mr. Bennett then addressed the \$50,000 grant from the N.C. Department of Environmental Quality (DEQ) to complete a water system study from the application submitted in September 2019. Mr. Bennett advised that the Funding Offer and Acceptance document has been received from the NCDEQ and that the next step is for the Board to approve a resolution accepting the grant offer which confirms that the conditions or assurances in the award offer will be adhered to and to also designate an authorized representative to provide necessary documents and information to the State as may be required. Upon reviewing the NCDEQ Funding Offer and Acceptance document and the related resolution, and completing discussion of the matter, Mayor Chandler called for a motion. Alderman Honeycutt made a motion to approve the **“RESOLUTION – TO ACCEPT THE WATER INFRASTRUCTURE STUDY GRANT AND GIVE ASSURANCES TO THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY.”** Alderman Jolley seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachment C)

Personnel – Certification Incentive Approval Request

Mr. Bennett advised the Board that Public Works employee Tommy Worley has completed training and was awarded the Wastewater Collections – Grade Level 2 certification on March 12, 2020. Pursuant to the established certification incentive policy, Mr. Bennett recommended a salary increase of \$1,200/per annum for this accomplishment. Upon completing discussion of the matter, Mayor Chandler called for a motion. Alderman Bob Zink made a motion to approve the salary increase of \$1,200 per annum for obtaining this certification and that the pay be retroactive to the certification date. Alderman Honeycutt seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously.

Surplus Town-Owned Personal Property

Mr. Bennett then advised the Board that the Town has a 2009 Dodge Charger and a Ford Tractor (model year unknown) with side-mounted mower to be declared surplus. Mr. Bennett reviewed the condition of this property and the proposed resolution to declare these items surplus personal property and to authorize the Town Manger to dispose of the items pursuant to the authority granted in the North Carolina General Statutes. Upon reviewing the resolution and completing discussion of the matter, Mayor Chandler called for a motion. Alderman Honeycutt made a motion to approve the **“RESOLUTION – AUTHORIZING SALE OF PERSONAL PROPERTY WORTH LESS THAN \$30,00,”** as presented by management. Alderman Jolley seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachment D)

Fire QRV – Update

Mr. Bennett then advised the Board that he has been working with Fire Chief Nathan Waldrup with the Mars Hill Fire Department to complete the purchase of a replacement QRV/Chief response vehicle, a 2020 Chevrolet Tahoe, as discussed at the March meeting. Chief Waldrup advised the vehicle should be ready for delivery later this week and expressed his gratitude to the Board for this needed vehicle.

Financial Report – 3rd Quarter

Mr. Bennett presented then presented the Financial Report for the third quarter ending March 31, 2020. Upon reviewing the report and completing discussion of the matter, Mayor Chandler called for a motion. Alderman Jolley made a motion to approve the Financial Report as presented. Alderman Davis seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachment E)

General Update

Mr. Bennett provided the Board with a status report on capital projects that are underway as well as a summary of various town activities. Mr. Bennett addressed rescheduling the June regular meeting to accommodate considerations of budget planning for the next fiscal year. Upon completing discussion of the matter, Mayor Chandler called for a motion. Alderman Zink made a motion to reschedule the June 2020 regular meeting to Monday, June 15, 2020 at 6:00 p.m. to conduct the public hearing on the FY 2020-21 budget, consider budget adoption and for all other regular business for the month of June. Alderman Honeycutt seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. Mr. Bennett next advised the Board that he has renewed the Town contract to purchase deicing salt from NCDOT as discussed at the March meeting. Mr. Bennett further advised that NCDOT has sent a statewide notification that all construction projects not currently awarded and under construction have been suspended indefinitely due to a severe budget shortfall. This includes the Crossroads Parkway extension to Calvin Edney Road at the I-26, Exit 11 interchange that has been discussed for some time. The project was bid in February, however, a contract had not been awarded yet subjecting it to this suspension. Mr. Bennett then advised the Board that bids were opened for the proposed N. Main Street waterline project. He advised that two bids were received, one from Buckeye Construction for \$156,553.80 and another from TP Howard's Plumbing Company for \$119,894. These bids were higher than the engineer's preliminary estimate and at this point the engineer is reviewing the scope of work and discussing modifications to the project with the bidders to bring it closer to the proposed budget. Mr. Bennett advised he will provide an update on those discussions when complete. Mr. Bennett next advised the Board that Mars Hill University will be installing new football stadium lighting which will require a temporary closure of Athletic Street by the contractor to accommodate the work. The work will only last a few days and is scheduled for later this week and next week depending on weather impacts. The existing poles will be reused as part of the rehabilitation of the footbridge from the Ammons Field House to the Hart Tennis Courts and for access to the Duck Greenway.

Old Business

Mayor Chandler then moved to address old business. There was no old business.

New Business

Mayor Chandler the moved to address items of new business.

N.C. Parks and Recreation Trust Fund (PARTF) Grant Application and Public Meeting

Mayor Chandler recognized Mr. Bennett to discuss the N.C. Parks and Recreation Trust Fund (PARTF) grant application proposed for the Smith Farm/Bailey Mountain Park project. Mr. Bennett reported to the Board that the N.C. Parks and Recreation Trust Fund (PARTF) grant cycle is open and accepting applications for projects as discussed at the March 10, 2020 Board meeting. Mr. Bennett reminded the Board this project is to secure funding for development of the popular Smith Farm/Bailey Mountain property on Forest Street. Mr. Bennett advised that he has met with several community groups, including Friends of Bailey Mountain, Banjo Branch Community Group, Appalachian Barn Alliance, and the Mars Hill Parks and Recreation Committee, to discuss this property and potential development recommendations to enhance the recreational opportunities available from this facility. All of these groups are very supportive of Town plans to provide park amenities to include: walking trails with ADA access, hiking trails with connectivity to the Bailey Mountain and other neighboring trail and greenway networks, an interpretive center, stream access, playground and picnic shelters, among others. The proposed project will include these recreation elements and improvements and also the acquisition of a tract of property currently in a conservation easement owned and managed by the Richard L. Hoffman Foundation. The cost of the project is approximately \$571,000 and will be funded 50/50 between the PARTF and local funds and/or property match.

PARTF – PUBLIC MEETING

Mayor Chandler opened the floor to convene the public meeting to hear any comments concerning the Smith Farm/Bailey Mountain Park project and the PARTF grant application. Due to ongoing concerns with COVID-19, there were very few members of the general public present for this meeting. However, all Board members and those members of the public in attendance voiced enthusiastic support for the project. Upon hearing from those present, the Mayor closed the public meeting.

PARTF – RESOLUTION

Upon discussion of the proposed project, Mayor Chandler called for a motion. Alderman Honeycutt made a motion to approve the resolution titled **“RESOLUTION – AUTHORIZING A GRANT APPLICATION TO THE N.C. PARKS AND RECREATION TRUST FUND,”** for the Smith Farm/Bailey Mountain project. Alderman Jolley seconded the motion. Upon a call for a vote by the Mayor, the motion was approved unanimously. (Attachment F)

Request for Voluntary Annexation – 142 Pine Ridge Road

Mr. Bennett advised the Board that a petition for voluntary annexation was received on March 19, 2020, from Maverick and Alexandria Reed for property they own at 142 Pine Ridge Road. Mr. Bennett advised that this property is bordered by other properties that are within the town boundary. Upon review of the petition and supporting documentation, Mayor Chandler called for a motion. Alderman Zink made a motion to approve the **“RESOLUTION – DIRECTING CLERK INVESTIGATE A PETITION FOR ANNEXATION”** and the **“RESOLUTION – FIXING DATE OF PUBLIC HEARING ON QUESTIONS OF ANNEXATION”** setting the public hearing for June 15, 2020 at 6:00 p.m. Alderman Honeycutt seconded the motion. Upon a call for a vote on the motion by the Mayor, the resolution was approved unanimously. (Attachment G)

Public Comment

The Mayor then opened the floor for public comments. There were no public comments.

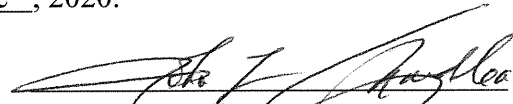
Closed Session (Pursuant to N.C.G.S. 143-318.11)

There was no closed session.


Adjourn

There being no further business before the Board, Mayor Chandler called for a motion to adjourn. Alderman Zink made a motion to adjourn, Alderman Jolley seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion to adjourn was unanimously approved.

Approved and authenticated this the 15th day of June, 2020.


John L. Chandler, Mayor

ATTEST:


Nathan R. Bennett,
Town Manager





Town of Mars Hill

MAYOR AND BOARD OF ALDERMEN

John L. Chandler
Mayor
Nicholas A. Honeycutt
Vice-Mayor
Robert W. Zink
Treasurer
Stuart L. Jolley
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Larry H. Davis
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AGENDA

REGULAR MEETING

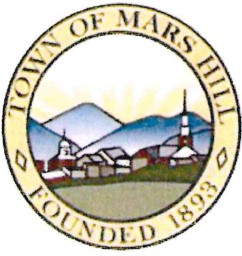
Mars Hill Town Hall Conference Room

May 4, 2020 at 6:00 p.m.

1. Call to Order – *Mayor John L. Chandler*
2. Approval of Agenda
3. Approval of Minutes: March 10, 2020 meeting
4. COVID-19 Response – *Nathan Bennett, Town Manager and Nathan Waldrup, Fire Chief*
5. Town Manager Report – *Nathan Bennett, Town Manager*
 - a. Ratification of Proclamation of Local State of Emergency and Related Administrative Actions
 - b. Water System Grant – Merger/Regionalization Feasibility Study
 - i. **RESOLUTION** – Acceptance and Assurances of State Grant Offer
 - c. Personnel – Certification Incentive Approval Request
 - d. **RESOLUTION** - Surplus Town-Owned Personal Property – Ford Tractor
 - e. Fire QRV – Update
 - f. Financial Report – 3rd Quarter
 - g. General Update
6. Old Business
7. New Business
 - a. N.C. Parks and Recreation Trust Fund (PARTF) – Grant Application
 - i. **PUBLIC MEETING**
 - ii. **RESOLUTION** – A Resolution to Authorizing PARTF Application
 - b. Request for Voluntary Annexation – Reed Property – 142 Pine Ridge Road
 - i. **RESOLUTION** – Directing Clerk Investigate A Petition for Annexation
 - ii. **RESOLUTION** – Fixing Date of Public Hearing on Questions of Annexation
8. Public Comment
9. Closed Session (*Pursuant to N.C.G.S. 143-318.11 – if needed*)
10. Adjourn

Mars Hill Town Hall

280 North Main Street • P.O. Box 368
Mars Hill, North Carolina 28754
Phone: (828) 689-2301 • Fax: (828) 689-3333



Town of Mars Hill

MAYOR AND BOARD OF ALDERMEN

PROCLAMATION LOCAL STATE OF EMERGENCY

John L. Chandler

Mayor

Nicholas A. Honeycutt

Vice-Mayor

Robert W. Zink

Treasurer

Stuart L. Jolley

Clerk

Larry H. Davis

Secretary

WHEREAS, the novel coronavirus known as COVID-19 is a respiratory disease that can spread from person to person and can result in serious illness or death; and

WHEREAS, on March 10, 2020 Governor Roy Cooper issued Executive Order Number 116 declaring a State of Emergency for the State of North Carolina based on the public health emergency posed by COVID-19; and

WHEREAS, the Town of Mars Hill has authority pursuant to N.C. General Statute 166A-19.22 to declare a town-wide State of Emergency and that authority has been vested in the Mayor; and

WHEREAS, the undersigned, in consultation with local health officials, has determined that it is necessary and appropriate to act to ensure that COVID-19 remains controlled and that residents and visitors to the Town of Mars Hill remain safe and secure.

NOW, THEREFORE, by the authority vested in me by the laws of the State of North Carolina as Mayor of the Town of Mars Hill, **IT IS ORDERED**:

Section 1. State of Emergency

I hereby proclaim and declare a State of Emergency as defined in N.C. General Statute 166A-19.3(6) and N.C. General Statute 166A-19.3(19) for the Town of Mars Hill based on the public health emergency posed by COVID-19.

Section 2. County Emergency Declaration

The Town of Mars Hill, pursuant to N.C. General Statute 166A-19.22(b)(2), further consents to extending the Declaration of a Local State of Emergency as may be issued by Madison County to the entirety of the Town of Mars Hill.

Section 3. Limitations on Organized Assemblages on Town-Owned Property

Pursuant to N.C. General Statute 166A-19.31(b)(1), it shall be prohibited for any organized group of two-hundred and fifty or more (250+) persons to assemble on property owned by the Town of Mars Hill until this Proclamation has been rescinded. This prohibition applies only to assemblies on Town-owned property and does not purport to regulate or limit any such gatherings on privately owned property.

Section 4. Term and Future Modifications


The State of Emergency declared herein shall continue until it is expressly rescinded. The provisions of this Proclamation may be amended by the issuance of subsequent proclamations as conditions warrant.

Section 5. Dissemination

The Town directs that copies of the Proclamation be disseminated to the mass communications media for publication and broadcast, and that a copy of this Proclamation be posted at Town Hall and other Town-owned buildings as appropriate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Mars Hill, North Carolina to be affixed this 13th day of March 2020 at 12:00 p.m.




JOHN L. CHANDLER
Mayor

Attest:


NATHAN R. BENNETT,
Town Manager



Town of Mars Hill

John L. Chandler
Mayor
Nicholas A. Honeycutt
Vice-Mayor
Robert W. Zink
Treasurer
Stuart L. Jolley
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Larry H. Davis
Secretary

TOWN OF MARS HILL CORONAVIRUS (COVID-19) ACTIONS AS OF MAY 4, 2020

The Town of Mars Hill believes the COVID-19 virus is serious and has implemented these actions to contain and mitigate its effects on our citizens and employees. The locally declared State of Emergency issued on March 13, 2020 remains in place. All actions are pursuant to guidance from the NCDHHS and CDC.

Town actions consist of the following:

1. Local State of Emergency declared. No interruption in essential town services.
2. Restricted public access to town facilities, including closing all parks.
3. Met with Mars Hill University administrative and safety personnel to assist response.
4. Installed drive-through payment box in Town Hall parking lot.
5. Assemblies on Town property are restricted.
6. Notification to all Town employees of precautionary measures and utilize enhanced sanitization of workspaces and use of appropriate personal protective equipment.
7. Placed administrative and public works employees on alternating work schedules to limit potential exposure. Instituted temporary paid administrative leave policy for non-scheduled workdays.
8. Police and fire departments increased attention to precautionary measures and staffing arrangements for potential extended tours of duty as may become appropriate.
9. Suspended all water system disconnections. Implemented requirements of EO 124.
10. Designated downtown parking spaces to support restaurants take out/curb delivery service.
11. COVID-19 Information placed on Town Website, Facebook and Twitter accounts.
12. Continually monitoring the situation and communicating with federal, state, county and regional partners for additional appropriate actions.

Prepared By:

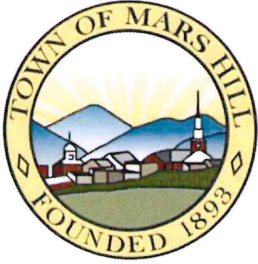
Nathan R. Bennett
Mars Hill Town Manager
NBennett@townofmarshill.org

Mars Hill Town Hall
280 North Main Street • P.O. Box 368
Mars Hill, North Carolina 28754
Phone: (828) 689-2301 • Fax: (828) 689-3333
www.townofmarshill.org

MHFD February 2020 Activity Report

Call Type	Number of Calls
Building Fire	0
Wildfire	10
Vehicle Fire	1
Medical	29
MVA w/o injuries	1
MVA with injuries	0
Hazardous Condition	2
Tree Down	7
CO Detector	1
Service Call	2
Person in distress	0
Assist Invalid	5
Good Intent Dispatched and cancelled	2
No incident found	1
Unauthorized burning	2
Severe Weather	4
False Alarms	4
Total Calls	72
Training Hours	92
Fire Prevention activities	0
Fire inspections	0
Overlapping incidents	9





Town of Mars Hill

RESOLUTION

TO ACCEPT THE WATER INFRASTRUCTURE STUDY GRANT AND GIVE ASSURANCES TO THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY

- WHEREAS,** the North Carolina General Statutes Chapter 159G has created Merger/Regionalization Feasibility grants to assist eligible units of government with meeting their water infrastructure needs; and
- WHEREAS,** the North Carolina Department of Environmental Quality has offered a State Reserve Grant in the amount of \$50,000 to perform a merger/regionalization feasibility study; and
- WHEREAS,** the Town of Mars Hill intends to perform said project in accordance with the agreed scope of work.


NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF MARS HILL THE FOLLOWING:

That the Town of Mars Hill does hereby accept the State Reserve Grant offer of \$50,000.


That the Town of Mars Hill does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Nathan Bennett, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

ADOPTED this the 4th day of May, 2020 by the Town of Mars Hill Mayor and Board of Aldermen.


 JOHN L. CHANDLER,
 Mayor

Attest:


 STUART L. JOLLEY,
 Town Clerk





Town of Mars Hill

RESOLUTION

AUTHORIZING SALE OF PERSONAL PROPERTY WORTH LESS THAN \$30,000 (N.C.G.S. 160A, ARTICLE 12)

- WHEREAS,** the Town of Mars Hill owns certain items of personal property that have become surplus for its current needs; and
- WHEREAS,** North Carolina General Statute § 160A-266 permits the Town to dispose of such property by methods more fully set forth in said statute upon authorization by the Mayor and Board of Aldermen at a regular meeting; and
- WHEREAS,** the Mayor and Board of Aldermen is convened in a regular meeting.


NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF MARS HILL THE FOLLOWING:

1. The Town Manager is authorized to dispose of the item(s) of surplus personal property identified as follows:
 - a. *2009 Dodge Charger – VIN 2B3KA43T39H624260*
 - b. *Ford Tractor and Side Mower (Model Year Unknown)*
2. The Town Manager may dispose of such item(s) by any method deemed appropriate pursuant to the authority granted in North Carolina General Statute § 160A-266, to include salvage disposal.

ADOPTED this the 4th day of May, 2020 by the Town of Mars Hill Mayor and Board of Aldermen.


 JOHN L. CHANDLER
 Mayor

Attest:


 STUART L. JOLLEY
 Town Clerk



ATTACHMENT E

Town of Mars Hill			
Mars Hill, North Carolina			
FINANCIAL STATEMENT			
31-Mar-20			
SECTION I: General & Powell Bill Funds		Budget	Actual
A. Revenues Anticipated			
Property Tax (Current Year/\$.47 per \$100)	\$	498,000.00	\$ 492,907.00
Property Tax (Prior Years)	\$	5,500.00	\$ 8,645.00
Payment in Lieu of Taxes	\$	8,000.00	\$ 11,025.00
Tax Penalties and Interest	\$	2,000.00	\$ 1,750.00
Ad Valorem Vehicle Tax	\$	40,000.00	\$ 41,314.00
Municipal Parking Fee	\$	5,000.00	\$ 7,030.00
Interest Earned/Investments	\$	10,000.00	\$ 38,820.00
Rents and Concessions	\$	3,000.00	\$ -
Utilities Revenue	\$	2,500.00	\$ 900.00
Miscellaneous Revenue	\$	5,000.00	\$ 9,531.00
Utilities Franchise Tax	\$	125,000.00	\$ 98,289.00
Excise Tax - Beer & Wine	\$	8,000.00	\$ -
Powell Bill Street Allocation	\$	58,000.00	\$ 56,517.00
Local Option Sales Tax	\$	425,000.00	\$ 448,168.00
Court Costs, Fees, Etc.	\$	100.00	\$ 212.00
Parking Violation Penalties	\$	3,000.00	\$ 3,340.00
Zoning Permits	\$	100.00	\$ 245.00
Inspection/Fire Codes Fee/Fines	\$	-	\$ 100.00
Street Department Revenue	\$	-	\$ -
Police Department Revenue/Donation	\$	100.00	\$ 404.00
Recreation Department Revenues	\$	25,000.00	\$ 13,362.00
Fire Department Revenues	\$	3,000.00	\$ 68,745.00
Fire Dept. Relief Funds	\$	4,000.00	\$ -
Tax Refunds	\$	15,000.00	\$ 25,715.00
Special Fire District Tax	\$	520,000.00	\$ 463,777.00
Appropriated Fund Balance, General	\$	30,000.00	\$ -
Appropriated Fund Balance, Powell Bill	\$	90,000.00	\$ -
Other Fin. Sources/Uses-Transfer In	\$	-	\$ 352,326.00
TOTAL ANTICIPATED REVENUES	\$	1,885,300.00	\$ 2,143,122.00
B. EXPENDITURES AUTHORIZED			
1. Governing Body	\$	70,500.00	\$ 66,021.00
2. Administration	\$	251,000.00	\$ 163,379.00
3. Elections	\$	7,000.00	\$ 4,650.00
4. Tax Collections	\$	3,000.00	\$ 902.00
5. Public Buildings	\$	30,500.00	\$ 15,384.00
(Continued to Page 2)			

SECTION III: WW Treatment Improvement Project**A. Revenues Anticipated**

Federal Government Grants/EDA	\$	390,120.00	\$	317,444.00
State Government Grants/Golden Leaf	\$	487,650.00	\$	438,885.00
Local Government Funds	\$	97,530.00	\$	-
Due to/From Other Funds (Enterprise Loan)	\$	-	\$	97,530.00
TOTAL REVENUES ANTICIPATED	\$	975,300.00	\$	853,859.00

B. Expenditures Authorized

Con. Serv./Mobilization	\$	19,500.00	\$	19,500.00
Sludge Pump Station	\$	162,900.00	\$	162,900.00
D.O. Control System/Blower	\$	132,500.00	\$	30,185.00
Concrete Tank Restoration	\$	145,000.00	\$	164,629.00
Exit 11/1000 LF Sewer Line	\$	95,000.00	\$	95,000.00
Exit 11/Sewer Line Pump Station	\$	151,000.00	\$	151,000.00
Exit 11/SPS Sewer Force Main	\$	42,800.00	\$	42,800.00
Contingency	\$	74,900.00	\$	-
Design & Permitting	\$	74,900.00	\$	74,900.00
Bidding/Award	\$	8,400.00	\$	8,400.00
Construction Administration	\$	37,400.00	\$	31,465.00
Grant Administration	\$	24,500.00	\$	19,600.00
Legal	\$	6,500.00	\$	-
TOTAL EXPENDITURES AUTHORIZED	\$	975,300.00	\$	800,379.00

SECTION IV: Bailey Mountain Project**A. Revenues Anticipated**

Fed/Land & Water Conservation Fund	\$	250,000.00	\$	-
St./Clean Water Mgmt. Trust Fund	\$	352,326.00	\$	352,326.00
Local Funds	\$	106,074.00	\$	80,000.00
Enterprise Fund (Loan) Due/to From	\$	-	\$	250,000.00
TOTAL REVENUES ANTICIPATED	\$	708,400.00	\$	682,326.00

B. Expenditures Authorized

Capital Outlay/Land Purchase	\$	675,000.00	\$	675,000.00
Legal/Adm/Professional Costs	\$	33,400.00	\$	5,752.00
TOTAL EXPENDITURES AUTHORIZED	\$	708,400.00	\$	680,752.00



Town of Mars Hill

RESOLUTION

AUTHORIZING A GRANT APPLICATION TO THE N.C. PARKS AND RECREATION TRUST FUND

WHEREAS, the North Carolina Parks and Recreation Trust Fund provides dollar-for-dollar grants to local governments for parks and recreational projects to serve the public; and

WHEREAS, the Town of Mars Hill recognizes the desire of residents and visitors alike to enjoy parks and recreation services and green spaces; and

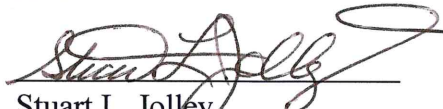
WHEREAS, the Town of Mars Hill seeks to develop and create recreational resources for citizens and visitors alike on an 86-acre tract of property recently acquired by the Town known as the Mars Hill Smith Farm Park.

NOW, THEREFORE, BE IT RESOLVED that the Town of Mars Hill Mayor and Board of Aldermen do hereby firmly resolve to authorize the Mayor, Town Manager and any other appropriate or required Town Officers to prepare and submit an application to the North Carolina Parks and Recreation Trust Fund, and do accept and support the administration of any such grant that may be awarded pursuant to the development of recreational elements for Mars Hill Smith Farm Park and commit to project completion within three (3) years of any such award.

ADOPTED this the 4th day of May, 2020 by the Town of Mars Hill Mayor and Board of Aldermen.


John L. Chandler, Mayor

Attest:


Stuart L. Jolley,
Town Clerk





Town of Mars Hill
Mayor and Board of Aldermen

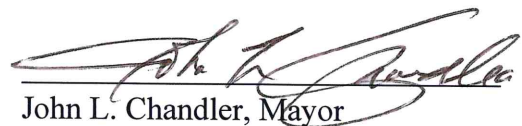
**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-58.1**

WHEREAS, a petition requesting annexation of an area described in said petition (Attached hereto as Exhibit 1) has been received on March 19, 2020 by the Town of Mars Hill Board of Aldermen; and

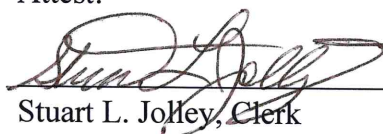
WHEREAS, G.S. 160A-58.2 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Aldermen of the Town of Mars Hill deems it advisable to proceed in response to this request for annexation.

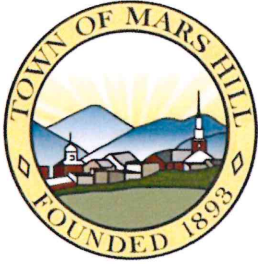
NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Mars Hill that the Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Board of Aldermen the result of the investigation.


John L. Chandler, Mayor

Attest:


Stuart L. Jolley, Clerk





Town of Mars Hill

PETITION REQUESTING A CONTIGUOUS ANNEXATION


DATE: 3/19/20

TO: Board of Aldermen, Town of Mars Hill

1. We, the undersigned owners of real property, respectfully request that the area described in Paragraph 2 below be annexed to the Town of Mars Hill.
2. The area to be annexed is contiguous to the Town of Mars Hill and the boundaries of such territory are as follows:

(Insert Legal Metes and Bounds Description of Boundaries or attach Deed)

3. A map, and/or survey plat is attached showing the area proposed for annexation in relation to the primary corporate limits of the Town.

<u>PRINTED NAME</u>	<u>SIGNATURE</u>	<u>ADDRESS</u>
1. Maverick Reed		142 Pine Ridge Rd. Mars Hill, NC 28754
2. Alexandria Reed	Alexandria Reed	142 Pine Ridge Rd. Mars Hill, NC 28754
3.		
4.		
5.		

NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax: \$ 36.00

Parcel Identifier No. 9757-16-3663-00000

Verified by _____ County on the ____ day of _____, 20 _____

By: _____

Mail/Box to: Worley & Peltz, PLLC, 7 Orchard St. Ste. 100, Asheville, NC 28801

This instrument was prepared by: Susan S. Barbour, a licensed NC attorney. Delinquent taxes, if any, to be paid by the closing attorney to the county tax collector upon disbursement of closing proceeds. No title examination performed by deed preparer. MWB File: 103358.01

Brief description for the Index: 142 Pine Ridge Road

THIS DEED made March 13, 2020, by and between

GRANTOR

GRANTEE

**Barbara D. Bennett a/k/a
Barbara Ann Davis Bennett, an unremarried
widow, by and through Linda Briggs, her
Attorney in Fact and Agent**

**P.O. Box 66
Mars Hill, NC 28754**

**Maverick Dalton Reed and wife,
Alexandria Dykes Reed**

**79 Duck Drive
Mars Hill, NC 28754**

Enter in appropriate block for each Grantor and Grantee: name, mailing address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the town of **Mars Hill, Madison County, North Carolina** and more particularly described as follows:

See Exhibit "A" attached hereto and incorporated herein by reference

submitted electronically by "Worley & Peltz, PLLC"
in compliance with North Carolina statutes governing recordable documents
and the terms of the submitter agreement with the Madison County Register of Deeds.

The property hereinabove described was acquired by Grantor by instrument recorded in Book 551, Page 237, Buncombe County Registry

All or a portion of the property herein conveyed does not include the primary residence of a Grantor.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

SUBJECT to easements, restrictions, rights of way(s) of record, and ad valorem taxes not yet due and payable.

Acknowledgement and Signature Page Follows

ACKNOWLEDGMENT AND SIGNATURE PAGE FOR GENERAL WARRANTY DEED

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

Barbara D. Bennett a/k/a Barbara Ann Davis Bennett by Linda Briggs her attorney-in-fact and agent
Barbara D. Bennett a/k/a Barbara Ann Davis Bennett
by and through Linda Briggs her attorney-in-fact and agent

State of North Carolina - County of Buncombe

I, a Notary Public of the County and State aforesaid, do hereby certify that **Linda Briggs** personally came before me this day and acknowledged the voluntary and due execution of the foregoing instrument in her capacity as **attorney-in-fact and agent for Barbara D. Bennett a/k/a Barbara Ann Davis Bennett**, and being by me duly sworn, says that she executed the foregoing instrument on behalf of **Barbara D. Bennett a/k/a Barbara Ann Davis Bennett**, and that her authority to execute and acknowledge said instrument for **Barbara D. Bennett a/k/a Barbara Ann Davis Bennett** is contained in an instrument duly executed, acknowledged, and recorded in the office of the Madison County, NC Register of Deeds in **Deed Book 608 Page 711** and that this instrument was executed under and by virtue of the authority given by said instrument granting her power of attorney; that the said **Linda Briggs**, as attorney-in-fact and agent, acknowledged the voluntary and due execution of the foregoing instrument for the purposes therein expressed on behalf of the said **Barbara D. Bennett a/k/a Barbara Ann Davis Bennett**.

Witness my hand and Notarial stamp or seal this 12th day of March, 2020.

My Commission Expires:
12-10-2021

(Affix Seal)

Susan Strayhorn Barbour
Notary Public

SUSAN STRAYHORN BARBOUR
Notary's Printed or Typed Name

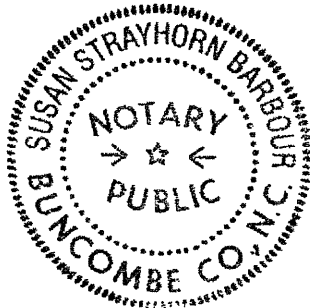


Exhibit A

BEING all of that property as described in a deed to William C. Bennett and wife, Barbara D. Bennett, dated April 12, 2013 and recorded in **Deed Book 551, at Page 237**, of the Madison County Register of Deeds Office, reference to said deed is hereby made for a more complete description of said property and said description is incorporated herein as if fully re-stated.

AND FURTHER BEING described as all that same property described as **Parcel 1** in a deed to Grantor, dated July 3, 2012 and recorded in **Deed Book 536, at Page 477**, of the Madison County Register of Deeds Office, reference to said deed made for a more complete description of said property and said description is incorporated herein as if fully re-stated.

TOGETHER WITH AND SUBJECT TO all recorded easements and rights of way of record and further subject to those specific property restrictions as fully stated in Deed Book 117, at Page 634 of said Registry.

The above described property is also conveyed **WITHOUT WARRANTIES OF TITLE** pursuant to the following description:

BEING all of that "0.919 Acres," as shown on that plat recorded in **Plat Book 9, at Page 144**, in the Office of the Register of Deeds for Madison County, North Carolina, reference to which Plat is hereby made for a more particular description of said Lot.

AND BEING all of that property described in that deed recorded in Book 551, at Page 237, in the Register of Deeds for Madison County, North Carolina.

TOGETHER WITH AND SUBJECT TO all easements, rights of way, conditions, covenants and restrictions appurtenant to the property described above, including but not limited to those restrictions recorded in Deed Book 117, at Page 634, in the Register of Deeds for Madison County.

Handwritten signature or initials, possibly 'SA', in cursive script.



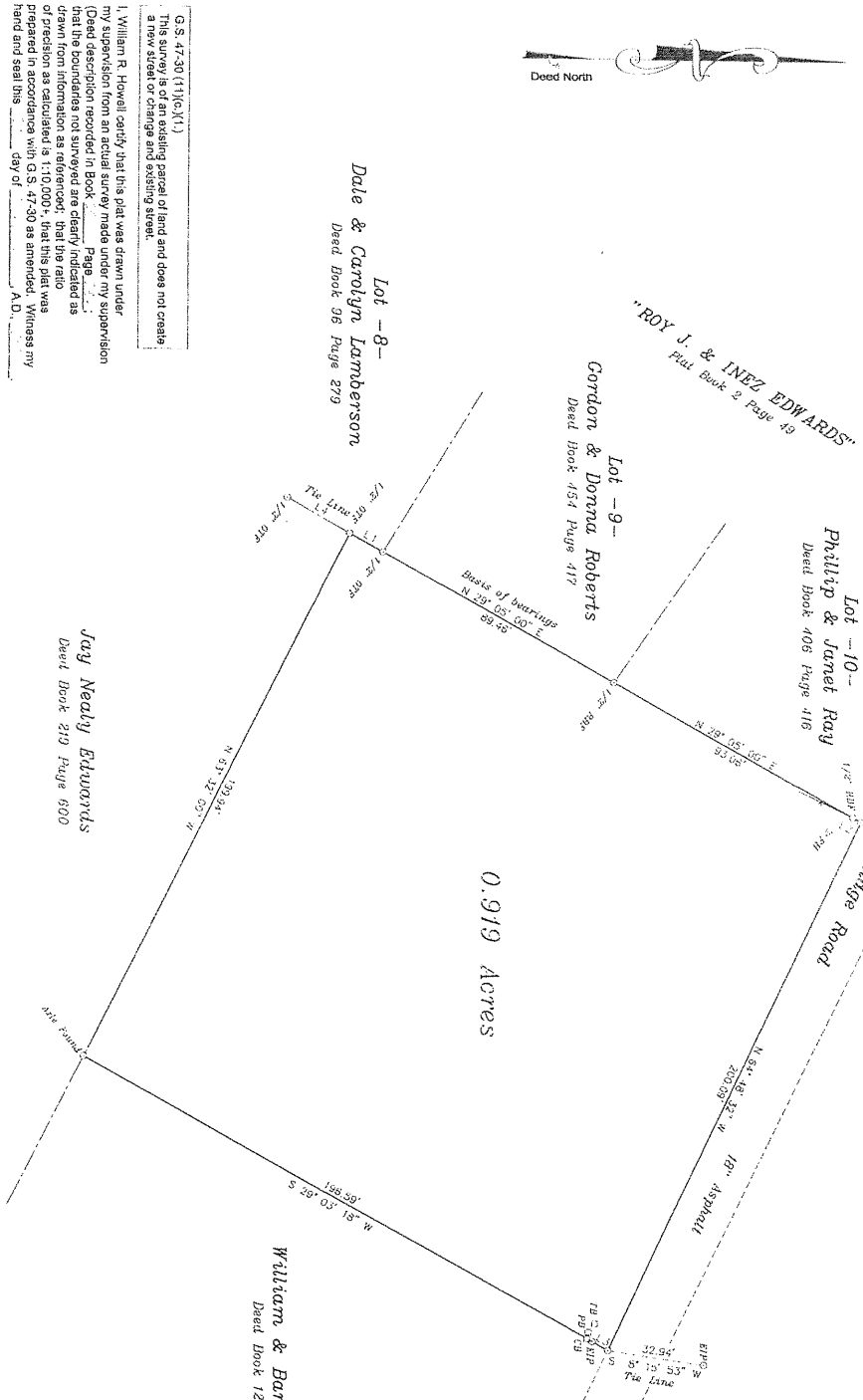
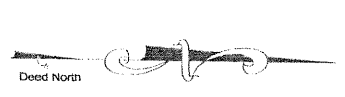
Area	Acres	Area	Acres
1	1.25	2	1.25
2	1.25	3	1.25
3	1.25	4	1.25
4	1.25	5	1.25
5	1.25	6	1.25
6	1.25	7	1.25
7	1.25	8	1.25
8	1.25	9	1.25
9	1.25	10	1.25
10	1.25	11	1.25
11	1.25	12	1.25
12	1.25	13	1.25
13	1.25	14	1.25
14	1.25	15	1.25
15	1.25	16	1.25
16	1.25	17	1.25
17	1.25	18	1.25
18	1.25	19	1.25
19	1.25	20	1.25
20	1.25	21	1.25
21	1.25	22	1.25
22	1.25	23	1.25
23	1.25	24	1.25
24	1.25	25	1.25
25	1.25	26	1.25
26	1.25	27	1.25
27	1.25	28	1.25
28	1.25	29	1.25
29	1.25	30	1.25
30	1.25	31	1.25
31	1.25	32	1.25
32	1.25	33	1.25
33	1.25	34	1.25
34	1.25	35	1.25
35	1.25	36	1.25
36	1.25	37	1.25
37	1.25	38	1.25
38	1.25	39	1.25
39	1.25	40	1.25
40	1.25	41	1.25
41	1.25	42	1.25
42	1.25	43	1.25
43	1.25	44	1.25
44	1.25	45	1.25
45	1.25	46	1.25
46	1.25	47	1.25
47	1.25	48	1.25
48	1.25	49	1.25
49	1.25	50	1.25
50	1.25	51	1.25
51	1.25	52	1.25
52	1.25	53	1.25
53	1.25	54	1.25
54	1.25	55	1.25
55	1.25	56	1.25
56	1.25	57	1.25
57	1.25	58	1.25
58	1.25	59	1.25
59	1.25	60	1.25
60	1.25	61	1.25
61	1.25	62	1.25
62	1.25	63	1.25
63	1.25	64	1.25
64	1.25	65	1.25
65	1.25	66	1.25
66	1.25	67	1.25
67	1.25	68	1.25
68	1.25	69	1.25
69	1.25	70	1.25
70	1.25	71	1.25
71	1.25	72	1.25
72	1.25	73	1.25
73	1.25	74	1.25
74	1.25	75	1.25
75	1.25	76	1.25
76	1.25	77	1.25
77	1.25	78	1.25
78	1.25	79	1.25
79	1.25	80	1.25
80	1.25	81	1.25
81	1.25	82	1.25
82	1.25	83	1.25
83	1.25	84	1.25
84	1.25	85	1.25
85	1.25	86	1.25
86	1.25	87	1.25
87	1.25	88	1.25
88	1.25	89	1.25
89	1.25	90	1.25
90	1.25	91	1.25
91	1.25	92	1.25
92	1.25	93	1.25
93	1.25	94	1.25
94	1.25	95	1.25
95	1.25	96	1.25
96	1.25	97	1.25
97	1.25	98	1.25
98	1.25	99	1.25
99	1.25	100	1.25

Filed: Madison County, NC
 01/29/2020 01:26:52 PM
 Susan Rector Register of Deeds



State of North Carolina, County of Madison
 I, Madison County, certify that the map or plat
 certification is attested meets all statutory re
 Review Officer

State of North Carolina, County of Madison
 Filed for registration on the 27 day of
 2020 at 12:30 o'clock PM and recorded in I
 Page 144
 Susan Rector
 Register of Deeds - Madison County



Lot -8-
 Dale & Carolyn Lamberson
 Deed Book 96 Page 279

Lot -9-
 Gordon & Donna Roberts
 Deed Book 434 Page 417

Lot -10-
 Phillip & Janet Ray
 Deed Book 408 Page 416

Jay Nealy Edwards
 Deed Book 219 Page 600

William & Barbara Bennett
 Deed Book 121 Page 254

G.S. 47-30 (11)(c)(1)
 This survey is of an existing parcel of land and does not create
 a new street or change an existing street.

I, William R. Howell certify that this plat was drawn under
 my supervision from an actual survey made under my supervision
 (Deed description recorded in Book _____ Page _____)
 that the boundaries not surveyed are clearly indicated as
 drawn from information as referenced; that the ratio
 of precision as calculated is 1:10,000; that this plat was
 prepared in accordance with G.S. 47-30 as amended; Witness my
 hand and seal this _____ day of _____ A.D., _____

Professional Land Surveyor
 License Number L-3514



Boundary Survey and Plat Prepared for

MAVERICK & ALEXANDRIA REED

Mara Hill Madison County, North Carolina
 Scale 1" = 30'
 Date: January 29, 2020

Drawn By: DGG
 Checked By: WWH
 Drawing Number: 77230-MAA
 Job File: 772c.pln

Tuckasegee Land Surveying

234 Bryson Walk
 Bryson City, North Carolina 28713
 (828) 488-4848



Property Address: 142 Pine Ridge Road, Mars Hill

General Notes

- 1) North is Deed North of Deed Book 117 Page 634.
- 2) This plat represents a survey of Deed Book 551 Pa
- 3) There is no recoverable horizontal control within 20'
- 4) Acreage calculated by coordinate computation met
- 5) Property is not located in a special flood hazard are
- 6) Property is subject to all applicable easements and
- 7) The location of underground utilities is approximate
- 8) This survey was prepared without benefit of abstract
- 9) The certification shown hereon is not a certificate of
- 10) The certification shown hereon is not a certificate of
- 11) Property corners and lines are marked with pink fl
- 12) Points not described are computed points only.
- 13) All distances shown are horizontal ground measure

L
 OTR = 0
 ETR = 0
 HRP =
 PR =
 TB =
 PH =
 CB =
 M =



Town of Mars Hill
Mayor and Board of Aldermen

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTIONS OF ANNEXATION
PURSUANT TO N.C.G.S. 160A-58.2 AS AMENDED**

WHEREAS, a petition requesting annexation of the non-contiguous area described herein has been received on March 19, 2020 by the Town of Mars Hill Board of Aldermen; and

WHEREAS, the Board of Aldermen has by Resolution directed the Town Clerk to investigate the sufficiency of said petition; and

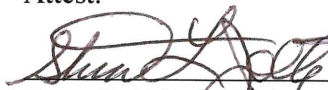
WHEREAS, the certification by the Town Clerk as to the sufficiency of said petition has been made.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Mars Hill, North Carolina:

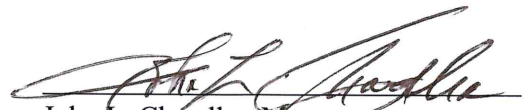
- Section 1. That a Public Hearing on the question of annexation of the contiguous area described herein will be held at the Mars Hill Town Hall, 6:00 o'clock P.M. on the 15th day of June, 2020.
- Section 2. The area proposed for annexation is described as follows:

(Insert metes and bounds description) - See Attached "Exhibit 1"
- Sections 3. Notice of said Public Hearing shall be published in The News Record-Sentinel, a newspaper having general circulation in the Town of Mars Hill, at least ten (10) days prior to the date of said Public Hearing.

Attest:


Stuart L. Jolley, Clerk




John L. Chandler, Mayor